

JOB ADVERT.

February 23, 2026

Credit Officers (NSANGI BRANCH)

La' Oli Financial Advisory is seeking to recruit Credit Officers, community banking who will work together with the Branch Managers to achieve organizational goals and objectives.

JOB SUMMARY. The Community Banking Credit Officer is responsible for Recruitment and Training of Clients, in line with the Organization's policies and procedures, through stipulated Registration and Loan disbursement procedures, all aimed at growing a quality Loan portfolio.

DUTIES AND RESPONSIBILITIES.

1. Marketing the group/community lending products; Client mobilization, sensitization & training;
2. Preparing schedules of periodic field visits to clients in order to explain credit policy, investigate client residence, & evaluate clients' repayment capability;
3. Preparing the loan application and make recommendations in line with the approved policies and procedures and authorization matrix;
4. Following up clients for Installment collections and recovery of loans;
5. Promptly arranging for Cash balancing, Banking and Posting and related transactions made in the day;
6. Ensuring proper filing of all Group/Community lending and other loan products' documentation;
7. Contributing positively to branch performance by continuously achieving all set targets;
8. Undertaking any other duties as may be directed, from time to time

Qualifications, Skills and Experience.

1. Certificate or Diploma in a Business-related field e.g. Microfinance, Accounting, Statistics, Human Resources, Procurement etc.
2. Must possess two principal passes at A level and must have passed Mathematics and English at O -Level.

Person Specifications.

1. Should be fluent in commonly used local languages within the area;
2. Should be knowledgeable in the Loan products and Services on offer;
3. Should possess moderate Computer skills and able to deal with Banking system applications;
4. Should have excellent presentation, interpersonal & communication skills;
5. Should possess leadership, complaint handing and Problem-solving skills;
6. Should be honest, trustworthy & have a high degree of integrity;
7. She should not be more than 30 years of age.

How to apply:

All suitably qualified and interested employees should send their applications via E-mail only including a cover letter, an up-to-date detailed CV and copies of academic qualification documents (as ONE pdf file). Your applications should include names of two professional referees and a day time telephone contact.

Address them to:

The Human Resource Manager, La' Oli Financial Advisory Ltd, Kampala. Uganda

Email to: consultant.laoli@gmail.com

Cc: niryne@gmail.com

