LA' OLI
FINANCIAL ADVISORY LTD

JOB ADVERT BRANCH MANAGER April 16, 2026

JOB SUMMARY. The Branch Manager is responsible for Credit and Branch Operations, in line with the Organization's policies and procedures, through stipulated Registration and Loan disbursement procedures, all aimed at growing a quality Loan portfolio.

DUTIES AND RESPONSIBILITIES.

1. Perform quality appraisal, track delinquent clients, market loan products to potential clients, monitor clients' performance, advice clients about credit process and loan management.
2. Participate in screening of credit group members according to established criteria.
3. Organize, guide, implement, supervise and monitor credit groups.
4. Train clients and groups according to established plans.
5. Analyze and verify information on clients' application forms and recommend them for review and approval.
6. Actively participate in credit committee for review and approval of loans, facilitate group meetings for repayments.
7. Work closely with groups' administrative committee to ensure compliance with group polices.
8. Ensure loan disbursements and payments by working hand in hand with credit officers.
9. Provides continuous training to clients and groups in business skills and management
10. Prepare and present reports on a required basis.
11. Monitor opening and closing loan cycles hence prepare appropriate reports.
12. 12. Head branch operations and protect company assets and manage all resources as entrusted by the Supervisor.
13. Take on any other duties to be assigned from your supervisors.

Qualifications, Skills and Experience.

1. Degree in a Business-related field e.g. Microfinance, Accounting, Statistics, Human Resources, Procurement etc.
2. Must have a minimum Experience in Group lending
3. Must possess two principal passes at A level and must have passed Mathematics and English at O –Level.
4. Minimum 5 years' working experience in a Banking or Micro finance environment, with sound exposure to Branch Operations, Credit Management and Business development.
5. Proven track record of consistently exceeding set targets.
6. Leadership skills
7. Excellent Bank or Micro Finance Products knowledge specifications.

Person Specifications.

1. Should be fluent in commonly used local languages within the area;9
2. Should be knowledgeable in the Loan products and Services on offer;
3. Should possess moderate Computer skills and able to deal with Banking system applications;
4. Should have excellent presentation, interpersonal & communication skills;
5. Should possess leadership, complaint handing and Problem-solving skills;
6. Should be honest, trustworthy & have a high degree of integrity;
7. She should not be more than 35 years of age.

How to apply: How to apply: All qualified and interested candidates should send their applications via E-mail only including a cover letter, an up-to-date detailed CV and copies of academic qualification documents (as ONE pdf file). Address them to: The Human Resource Manager, La' Oli Financial Advisory Ltd, Kampala. Uganda

Email to: hr@laolifa.com cc: kigenyichristopher@laolifa.com

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